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FIRE SERVICES DEPARTMENT
FIRE PROTECTION COMMAND
FIRE SERVICES HEADQUARTERS BUILDING,
No.1 Hong Cheong Road, 5/F,
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22 December, 1998

To : Registered Specialist Contractors (Ventilation)

Dear Sirs,

F.S.D. Circular Letter (Ventilation) No. 1/98
Duty of Registered Specialist Contractor (Ventilation)

This circular letter is issued to draw the attention of all Registered Specialist Contractors (Ventilation), who are registered under the Law of Hong Kong Cap.123 Buildings Ordinance, on their duties and responsibilities in carrying out inspection work for ventilating systems.

According to Clause 5A of Building (Ventilating Systems) Regulations made under the Buildings Ordinance, Registered Specialist Contractor (Ventilation) who inspects any ventilating system shall within 14 days of such inspection issue to the person on whose instructions the inspection was carried out a certificate and send a copy thereof to the Director of Fire Services as detailed in the Regulations.

Any person who contravenes the above, or makes or causes to be made in a certificate issued under the Regulations a statement which he/she knows or reasonably ought to know to be false in a material particular shall be guilty of an offence and shall be liable on conviction to a fine of \$2,000 and to imprisonment for 6 months.

Yours faithfully,

(LAU Shu-lam)
for Director of Fire Services

LSL/yhc